CHS Injury Evaluation and Reporting

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Background

- Used an electronic medical record (EMR) with reporting of all injury evaluations prior to Board of Correction rules
- Consulted closely with BOC to establish clinically relevant data collection and reporting when standards were updated in 2019
- Standardized protocols to align with Board of Correction standards and requirements, while protecting patient confidentiality

Injury evaluation workflows

- Following any injury, it is protocol for DOC to bring the patient to the clinic for medical care.
- Care is provided upon presentation to the clinical space.
- A standardized EMR injury template is used to document both clinical data and information required by BOC standards.
- The DOC paper injury report is completed by CHS at the time of presentation.
- Clinical staff records whether an injury was serious or not.
- Follow-up care is scheduled according to clinical need.

Reporting workflow

- CHS synthesizes all injury reports completed in the health record to collect information required by the Board of Correction, including:
  - Facility
  - Event location
  - Corresponding DOC Injury Report # (when available)
  - Cause
  - Verified/injury by history only/denies injury
  - Bodily location
  - Serious injury determination
- Specific injury determination options correspond with the BOC definition of “serious injury”

Reporting Workflow

- CHS provides line-level injury data to DOC at the end of every tour (three times per day), including injury determination and other details, to allow for investigation and tracking of new injuries
- CHS compiles and cleans injury data at the end of each month and provides complete data to DOC by the 10th of the following month
- CHS subsequently receives data tables back from DOC, reviews and reconciles questions, and submits a report to BOC within one week
- In July 2026, CHS compiled data on 2406 injuries and shared all of this information with DOC and BOC

Response to BOC 2025 report

- CHS policies and procedures are in alignment with BOC standards
- CHS meets timeliness standards by evaluating and documenting findings immediately at the time of injury
- All injury evaluations are systematically and contemporaneously documented in the electronic record for compilation and reporting, while protecting unrelated sensitive protected health information
- CHS reports injuries at the time of injury determination.
- The timing of final publication of joint reports reflects the prompt submission by CHS and need to coordinate across agencies for joint submission