

***We're Hiring!***  
**Clerical Associate III**  
**(Provisional)**

760 Broadway, Brooklyn, NY 11206

Tuesday, November 10, 2026  
1PM – 4PM

**Position and Qualifications:**

**Clerical Associate Level III**

**\$42,288 - Annual Salary for new hires**

**\$48,631 - For employees with 2 or more years  
of Health + Hospitals Experience**

- A high school diploma or its educational equivalent; **and**,
- Six (6) months of full-time satisfactory clerical experience and/or experience interacting with the public, such as processing sales; taking, processing, and delivering orders; obtaining and dispensing information; listening to and resolving customers concerns, problems, and complaints; and/or performing related customer service activities.

**NYC Health + Hospitals is an EEO Employer**

Kindness and care are built into our mission and our ICARE values:  
Integrity, Compassion, Accountability, Respect, Excellence.



**NYC Health + Hospitals offers  
a competitive benefits package  
that includes:**

- Comprehensive Health Benefits for employees hired to work 20+ hrs. per week
- Retirement Savings and Pension Plans
- Paid Holidays and Vacation in accordance with employees' Collectively bargained contracts
- Loan Forgiveness Programs for eligible employees
- College tuition discounts and professional development opportunities
- College Savings Program
- Union Benefits for eligible titles
- Multiple employee discounts programs
- Commuter Benefits Programs



**Scan QR code to  
register. Registration  
required – interviews by  
confirmed appointment  
only. No walk-ins will  
be permitted.**