

EPICCARE LINK QUICK GUIDE

Getting Started

EpicCare Link is a tool that provides real-time web access to patient information so you can access patients' clinical data and communicate with NYC Health+Hospitals to provide quality patient care. You can also use EpicCare Link to quickly refer patients to our organization. To log in:

1. Open your web browser and access the following URL: epiccarelink.nychhc.org
2. Enter the user ID and password that you received with your subscription to EpicCare Link and press Enter.
3. If a Terms and Conditions page appears, read the agreement and click Accept to acknowledge your agreement with the terms. You are now logged in to EpicCare Link.

Quick Tips

| Function | How To |
|---|---|
| Access a patient's chart | You may either (1) select your patient's chart from a list of current patients by <i>clicking</i> the Select Patient button on the Home screen; or (2) search for a patient's record based on name or MRN by <i>clicking</i> the Patient List tab at the top of the screen. |
| Select your event notifications | Choose which types of events you will receive notifications for by <i>clicking</i> the Menu tab at the top of the screen, and then <i>selecting</i> Settings and Event Settings . |
| View a patient's recent events | <i>Click</i> the Home tab to view The Event Monitor Dashboard, which shows recent events for your patients. |
| Place an order or create a new referral | <i>Click</i> the Place Order button on the Home Screen. |
| View a list of referrals | <i>Click</i> the Referral Search tab and then <i>click</i> the appropriate filters (Referred By and Creation Dates) for a list of active referrals and their status. |
| View upcoming appointments | Click the Upcoming Appts- My Patients tab for a report of upcoming appointments for all your patients. |
| View and send messages | <i>Click</i> the InBasket tab to access your messages and communicate with your colleagues. |
| View documents scanned into a patient's chart | <i>Click</i> the Open Chart Review button on the Home Screen. <i>Select</i> the patient from the Patient List . <i>Click</i> the ▶ to scroll through the available Chart Review tabs and <i>choose</i> Media Manager . |
| Request a new user (Site Administrator only) | <i>Click</i> the Manage My Clinic button on the Home Screen and then Requests and then Request New Account . |
| Request a new patient chart | <i>Click</i> the Inbasket tab and <i>choose</i> the Customer Service message type from the New Message Menu. <i>Select</i> the New Chart Request in the Type field and complete the form with the appropriate patient information. |

Help and contact information: epiccarelink@nychhc.org