

# DID YOU KNOW

**YOU CAN GET YOUR W-2/W-2C FASTER!**



## **Consent by Tuesday, December 31, 2024 and opt in to receive your W-2/W-2c form electronically!**

<b>Earlier access to your W-2</b>	Avoiding delays and potential damage to paper forms W2 caused by the USPS
<b>Remote access</b>	Employees can access and print their form from anywhere (mobile/desktop/laptop, etc.)
<b>Convenience</b>	With our ESS portal, employees have access to current and prior year W-2 forms
<b>Protection against fraud/identity theft</b>	Sensitive personal information are on W-2 forms, posing a potential for theft if mailed
<b>Efficiency</b>	Many tax preparation software programs allow customers to download their compensation and tax withholding information directly from their online W-2, saving time and reducing the possibility of data entry errors

### **How to opt in:**

1. Log in to [ESS, "W-2/W-2c Consent"](#)
2. Check the box next to "I consent to receive W-2 or W-2c forms electronically" and
3. Click "Submit". You will be notified by email when your W2 is available in ESS

If you do not consent, your paper W-2 will be mailed via U.S. Postal Service to the mailing address on file no later than January 31, 2025. Update your mailing address through [ESS](#) to ensure we have the correct address on file.

**Questions?** Please contact NYC Health + Hospitals Payroll at [payrollinquiries@nychhc.org](mailto:payrollinquiries@nychhc.org) or 646.694.7777.