



FOREIGN EDUCATION EVALUATION GUIDE

If your highest level of education was obtained outside of the United States, you must obtain a foreign education evaluation from one of the approved services provided below.

PLEASE NOTE:

The evaluation service that you select must send the original evaluation **directly to the Human Resources Department at your hiring** facility.

You are responsible for payment of any fees charged by the evaluation service.

If you previously had an evaluation done, you should request that the service send a certificated duplicate original directly to your hiring facility.

THE FOLLOWING SUBMISSIONS ARE **NOT** ACCEPTABLE:

- Photocopies of evaluations.
- Evaluations which do not have a raised seal or original stamp of the evaluation service on the document. Evaluations submitted in an opened or unsealed envelope.
- Evaluations submitted by a service not on the list of approved foreign education evaluation services.
- Translations of diplomas or degrees as a substitute for the evaluation of equivalencies.

APPROVED FOREIGN EDUCATION SERVICES

Within New York State there are 4 Approved Evaluation Services

Center for Educational Research & Evaluation (CERE)

140-30 Beech Avenue, Suite #1R
Flushing, Queens, NY 11355
Phone: (718) 445-2790
Fax: (718) 879-5871
E-mail: MJafry8@aol.com
Web: <http://degreeevaluation.com>

Globe Language Services, Inc.

305 Broadway, Suite 401
New York, NY 10007
Phone: (212) 227-1994
Fax: (212) 693-1489
E-mail: info@globelanguage.com
Web: <http://ifcsevals.com>
Web: www.globelanguage.com

Institute of Foreign Credential Services

12 Cedar Street
Dobbs Ferry, NY 10522
Phone: (914) 693-2840
Fax: (914) 231-7782
E-mail: info@ifcsevals.com

Span Tran: The Evaluation Company

450 Seventh Avenue, Suite 1107
New York, NY 10123
Phone: (646) 475-2570
Fax: (713) 789-6022
E-mail: status@spantran.com
Web: www.spantran.com

Outside of New York State there are 9 approved Evaluation Services

Center for Applied Research, Evaluation & Education, Inc.

Postal Address
P.O. Box 18358
Anaheim, CA 92817
Phone: (714) 237-9272; 237-9276
Fax: (714) 237-9279
E-mail: info@iescaree.com
Web: www.iescaree.com

Educational Perspectives, NFP.

P.O. Box 618056
Chicago, IL 60661-8056
Phone: (312) 421-9300
Fax: (312) 421-9353
Email: info@edperspective.org
Web: <http://www.edperspective.org>

Educational Records Evaluation Service, Inc.

601 University Avenue, Suite 127
Sacramento, CA 95825-6738
Phone: (916) 921-0790
Fax: (916) 921-0793
E-mail: edu@eres.com
Web: www.eres.com

Evaluation Service, Inc.

333 W. North Avenue, #284
Chicago, IL 60610-1293
Phone: (847) 477-8569
Fax: (312) 587-3068
E-mail: info@evaluationservice.net
Web: www.evaluationservice.net

Foreign Academic Credentials Services, Inc.

P.O. Box 400
Glen Carbon, IL 62034
Phone: (618) 656-5291
Fax: (618) 656-5292
E-mail: hello@facsusa.com
Web: www.facsusa.com

Foundation for International Services, Inc.

505 Fifth Avenue South, Suite 101
Edmonds, WA 98201
Phone: (425) 248-2255
E-mail: info@fis-web.com
Web: www.fis-web.com

International Consultants of Delaware, Inc.

3600 Market Street, Suite 450
Philadelphia, PA 19104-2651
Phone: (215) 387-6950 Ext 603
Fax: (215) 349-0026
E-mail: icd@icdeval.com
Web: icdeval.com

International Education Research Foundation (IERF)

P.O. Box 3665
Culver City, CA 90231-3665
Phone: (310) 258-9451
Fax: (310) 342-7086
Email: info@ierf.org
Web: www.ierf.org

Josef Silny & Associates, Inc.

International Education Consultants

7101 S.W. 102nd Avenue
Miami, FL 33173
Phone: (305) 273-1616
Fax: (305) 273-1338
E-mail: info@jsilny.org
Web: www.jsilny.org