

## SP Level 2 VHF DONNING CHECKLIST

Step #	Task	Criteria	Completed
1.	Gather PPE in proper sizes	<ul style="list-style-type: none"> <li>N95 respirator mask</li> <li>Face shield</li> <li>Impervious coverall</li> <li>2 pairs of nitrile gloves, extended cuff, non-sterile</li> <li>Surgical hood</li> <li>Impervious high-top shoe cover</li> <li>Waterproof apron</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Prepare to don PPE	<ul style="list-style-type: none"> <li>Trained observer present with checklist</li> <li>OUTSIDE of the patient's room</li> <li>Remove watches, jewelry and dangling items that could interfere with integrity of PPE</li> <li>Secure eyeglasses with a tie</li> <li>Hydrate and attend to personal hygiene</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Inspect PPE	<ul style="list-style-type: none"> <li>Inspect PPE for serviceability (e.g., not torn or ripped) and proper size</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Perform hand hygiene	<ul style="list-style-type: none"> <li>Perform hand hygiene with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Don inner gloves	<ul style="list-style-type: none"> <li>Don gloves and extend cuffs up arms</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Don impervious coverall	<ul style="list-style-type: none"> <li>Ensure coverall is large enough to allow unrestricted freedom of movement</li> <li>Ensure cuffs of inner gloves are tucked under the sleeve of the coverall</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Don impervious boot covers	<ul style="list-style-type: none"> <li>Sit down and pull on impervious high-top shoe covers</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	Don N95 respirator	<ul style="list-style-type: none"> <li>Don N95 mask and check for seal</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Don surgical hood	<ul style="list-style-type: none"> <li>Ensure that the hood covers all the hair and ears</li> <li>Place hood over the mask and secure appropriately</li> <li>Recheck that eyeglasses are secured</li> <li>Recheck N95 mask for seal</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Colored steps indicate location: **Red** = in patient room | **Yellow** = In designated decontamination area | **Green** = In cold/clean zone outside decontamination area

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10.	Don outer gloves	<ul style="list-style-type: none"> <li>Extends to cover the sleeves or cuffs of the impervious coverall</li> <li>Tuck excess material at sleeve into cuff</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Don waterproof apron	<ul style="list-style-type: none"> <li>Don waterproof apron over hood</li> <li>Secure apron ties as necessary</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.	Don face shield	<ul style="list-style-type: none"> <li>Positions shield above eyebrows and mid-forehead to cover eyes</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
13.	Inspection	<ul style="list-style-type: none"> <li>Extends arms and verifies integrity of PPE with observer               <ul style="list-style-type: none"> <li>Bends at waist</li> <li>Squats and returns to standing position</li> <li>Slowly turns in circle for final inspection</li> </ul> </li> <li>Observer to mark suit with wearer's name and time donned</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
14.	Reminder	<ul style="list-style-type: none"> <li>Hands are to be kept away from all mucous membranes</li> <li>Review hand signals</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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<p style="text-align: center;"><b><i>SP Level 2 VHF DOFFING CHECKLIST</i></b></p>			
Step #	Task	Criteria	Completed
1.	Trained Observer	<ul style="list-style-type: none"> <li>Engage the trained observer outside patient room with the checklist</li> <li>Determine contact time requirement for disinfectant wipe per product label</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Inspect PPE	<p><b><i>In patient room;</i></b></p> <ul style="list-style-type: none"> <li>Inspect PPE for soiling or breaches</li> <li>If PPE is visibly contaminated, disinfect by using an EPA-registered disinfectant wipe (allow contact time per product label)</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Perform hand hygiene	<ul style="list-style-type: none"> <li>Perform hand hygiene by using an EPA-registered disinfectant wipe (allow contact time per product label) or with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Doff apron	<ul style="list-style-type: none"> <li>Use care not to spread contamination if apron is soiled</li> <li>Remove (e.g., by breaking or untying neck strap and releasing waist ties)</li> <li>Touch inside of apron only to remove by folding and rolling into a bundle and discard into an infectious waste container</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Inspect PPE	<ul style="list-style-type: none"> <li>inspect the PPE ensemble for visible contamination or cuts or tears</li> <li>If PPE is visibly contaminated, disinfect by using an EPA-registered disinfectant wipe (allow contact time per product label)</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Doff outer gloves	<ul style="list-style-type: none"> <li>Disinfect outer-gloved hands with either an EPA-registered disinfectant wipe (allow contact time per product label) or alcohol-based hand sanitizer</li> <li>Using gloved hand, grasp the palm area of the other gloved hand and peel off first glove</li> <li>Hold the removed glove in the opposite, gloved hand</li> <li>Slide fingers of the ungloved hand under the remaining glove at the wrist and peel off the remaining outer glove over the first glove</li> <li>Discard both outer gloves in the infectious waste container</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Disinfect inner gloves	<ul style="list-style-type: none"> <li><b>Inspect</b> the inner gloves' outer surfaces for visible contamination, cuts, or tears</li> <li>If <b>no visible contamination</b> is identified on the inner gloves</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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		<ul style="list-style-type: none"> <li>○ Disinfect the inner-gloved hands with either an EPA-registered disinfectant wipe (allow contact time per product label) or alcohol-based hand sanitizer</li> <li>● If an <b>inner glove is visibly soiled</b> <ul style="list-style-type: none"> <li>○ Disinfect the glove with an EPA-registered disinfectant wipe (allow contact time per product label)</li> <li>○ Remove the inner gloves                             <ul style="list-style-type: none"> <li>▪ Using gloved hand, grasp the palm area of the other gloved hand and peel off first glove</li> <li>▪ Hold the removed glove in the opposite, gloved hand</li> <li>▪ Slide fingers of the ungloved hand under the remaining glove at the wrist and peel off the remaining outer glove over the first glove</li> </ul> </li> <li>○ Discard both inner gloves in the infectious waste container</li> <li>○ Perform hand hygiene with alcohol-based hand sanitizer on bare hands</li> <li>○ Don a new pair of inner gloves</li> </ul> </li> <li>● If a <b>cut or tear is detected</b> on an inner glove, immediately initiate occupational exposure protocol</li> </ul>	
8.	Doff face shield	<ul style="list-style-type: none"> <li>● Face shield is considered contaminated</li> <li>● Remove by tilting the head slightly forward, grasping the rear strap and pulling it gently over the head and allowing the face shield to fall forward</li> <li>● Discard in the infectious waste container</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Perform hand hygiene	<ul style="list-style-type: none"> <li>● Perform hand hygiene and disinfect inner-gloved hands with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Doff hood	<ul style="list-style-type: none"> <li>● Lean forward and to avoid allowing the front of the hood from brushing over their exposed mucous membranes (i.e. eyes)</li> <li>● Remove hood by gently pulling the hood from the rear of the head in a motion that is down and away from the neck and shoulders</li> <li>● Discard in the infectious waste container</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.	Perform hand hygiene	<ul style="list-style-type: none"> <li>● Disinfect inner-gloved hands with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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Step #	Task	Criteria	Completed
12.		•	
13.	Perform hand hygiene	<ul style="list-style-type: none"> <li>Disinfect inner-gloved hands with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
14.	Doff impervious coverall and shoe covers	<ul style="list-style-type: none"> <li>Unzip coverall by pulling sideways from shoulders, roll off shoulders, and pull down to ankles handling inside the suit only</li> <li>Avoid contact of scrubs with outer surface of coverall during removal, touching only the inside of the coverall</li> <li>Sitting on a clean and stable surface at the border of the patient's room and the designated decontamination area, doff, coverall and shoe covers are removed, one leg at a time</li> <li>As the coverall and shoe cover come off each foot, <b>the foot should be placed into the clean zone</b></li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
15.	Perform hand hygiene	<ul style="list-style-type: none"> <li>Disinfect inner-gloved hands with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	Doff inner gloves	<ul style="list-style-type: none"> <li>Using gloved hand, grasp the palm area of the other gloved hand and peel off first glove</li> <li>Hold the removed glove in the opposite, gloved hand</li> <li>Slide fingers of the ungloved hand under the remaining glove at the wrist and peel off the remaining outer glove over the first glove</li> <li>Discard both inner gloves in the infectious waste container</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
17.	Perform hand hygiene	<ul style="list-style-type: none"> <li>Perform hand hygiene and disinfect inner-gloved hands with alcohol-based hand sanitizer</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
18.	Don new pair of gloves	<ul style="list-style-type: none"> <li>Clean bare hands with alcohol-based hand sanitizer</li> <li>Cover cleaned hands with clean gloves</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
19.	Remove N95 respirator	<ul style="list-style-type: none"> <li>Remove N95 respirator from the back to front and discard in the infectious waste container</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
20.	Perform hand hygiene and doff final gloves	<ul style="list-style-type: none"> <li>Disinfect gloved hands with alcohol-based hand sanitizer</li> <li>Remove gloves using same procedure as first two pairs</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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Step #	Task	Criteria	Completed
21.	Perform hand hygiene	<ul style="list-style-type: none"> <li>Clean bare hands with alcohol-based hand sanitizer</li> <li>Ensure hands are completely dry before exiting the area</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
22.	Inspect	<ul style="list-style-type: none"> <li>Perform a final inspection for contamination of the surgical scrubs or disposable garments</li> <li>If contamination is identified, carefully remove the garments and shower immediately</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No
23.	Follow Up	<ul style="list-style-type: none"> <li>Perform staff rehab, medical monitoring, documentation, and behavioral wellness check as indicated</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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